



CITY OF IMPERIAL
DEPARTMENT OF PARKS AND RECREATION
PARK FACILITY RESERVATION APPLICATION

APPLICANT INFORMATION:

Organization Name (if applicable): _____

Organization Address: _____

Last Name: _____ First Name: _____

Address: _____ City/Zip Code: _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____

RESERVATION INFORMATION:

Activity Date(s): _____ Start Time: _____ End Time: _____

Set up and clean up times must be included in reservation. (Not to exceed 4 hours)

TYPE OF ACTIVITY:

Athletic Practice

Athletic Game

Birthday Party

Company Picnic

Reunion

Tournament

Other _____

Estimated total attendance (including adults and children): _____ Age Range of Children: _____

REQUESTED PARK LOCATION:

Eager Park (10th & G)

Evans Park (5th & M)

Joshua Tree Park (Joshua & Morning Glory)

Irving Park (14th Street)

Freddie White Park (4th & F)

Sunset Park (Sunset & Rodeo)

REQUESTED PARK AMENITIES:

Athletic Field

Gazebo

Lights

Eager Gazebo by Playground

Eager Gazebo by Splash Pad

Acceptance of Responsibility, Release, and Liability

I (We) assume full responsibility for any damages to the City of Imperial equipment and/or property that occur as a result of the requested use. Furthermore, I (We) understand that the City of Imperial, its staff, and members of the Parks and Recreation Committee, will not be held liable for any injury or damage which may occur to me, my guest, and/or members of the above-named organization and our property during our requested use of the facility. All applicants must provide a Certificate of Insurance, naming the City of Imperial, its agents, servants and employees as additional insured, evidencing the following:

Individuals: Personal liability/home owners insurance with per occurrence and aggregate limits of not less than \$300,000.00.

Groups: Commercial general liability insurance with per occurrence and aggregate limits of not less than \$1,000,000.00

Note: The Parks are now under video surveillance.

Signature of Applicant

Date

(034) USAGE

☐ GAZEBO \$ _____

☐ CLUB FEES \$ _____

☐ MISC. GROUP \$ _____

(05) DEPOSIT

☐ CLEANING \$ _____

☐ KEY \$ _____

☐ SECURITY \$ _____

APPROVED BY:

☐ DIRECTOR _____

☐ PARKS SUPERVISOR _____

☐ COORDINATOR _____

TOTAL FEES:

☐ CASH \$ _____

☐ CHECK # _____

☐ TOTAL PAID \$ _____

COMMENTS:

CITY OF IMPERIAL
DEPARTMENT OF PARKS AND RECREATION
FEES FOR USE OF VARIOUS PARKS AND RECREATIONAL FACILITY ACTIVITIES

APPLICATION:

FEE:

- A. **Park Reservations:**
(Includes all picnic, parties, outings or gatherings sponsored by an organization or individuals)
- Gazebos** **\$20**
- Deposits:**
- Cleaning Deposit** **\$100**
(refundable if park facilities are cleaned to the satisfaction of the Parks Supervisor)
- Key Deposit** **\$20**
(refundable when keys are returned—keys may not be duplicated)
- B. **Horseshoe Tournaments:**
- Participation/Tournament/Club Fees** **\$20**
- Deposits:**
- Cleaning Deposit** **\$100**
(refundable if facilities are cleaned to the satisfaction of the Parks Supervisor)
- Key Deposit** **\$20**
(refundable when keys are returned—keys may not be duplicated)
- C. **Adult Leagues/Miscellaneous Groups:**
(Lighting, field use, bases, key to restrooms)
- Fee per 7 consecutive days** **\$500**
- Fee per 3 consecutive days** **\$250**
- Fee per 1 day** **\$150**
- Seasonal - Limited use (1 day/week)** **\$150**
(i.e., dog training classes for full year)
- Deposits:**
- Cleaning Deposit** **\$100**
(refundable if fields and surrounding areas are cleaned to the satisfaction of the Parks Supervisor)
- Key Deposit** **\$20**
(refundable when keys are returned—keys may not be duplicated)
- D. **Non-resident usage fee is double.**
- E. **Splash-pad and playground equipment may not be reserved.**

Imperial Unified School District and Imperial Youth Organizations/Leagues are excluded from the aforementioned fees. However, reservations for utilization of any facilities operated by the City of Imperial should be made.